



7 Cs Solutions, LLC

Service-Disabled Veteran-Owned Small Business (SDVOSB · VOSB)

www.sevencssolutions.com

Position Description

Senior Business Systems Analyst

Location: Washington, DC Metro Area

Employment Type: Full-Time

Citizenship: U.S. citizenship required

Clearance: Ability to obtain a DoW Clearance

Compensation: \$115,000 – \$150,000 annually (commensurate with experience), plus comprehensive health, dental, and retirement benefits

About 7 Cs Solutions

7 Cs Solutions, LLC is a dynamic, results-driven IT solutions provider delivering comprehensive and innovative services to local industry and state and federal government clients, with a specialized focus on cutting-edge Health IT solutions. As a Service-Disabled Veteran-Owned Small Business (SDVOSB) and Veteran-Owned Small Business (VOSB), we combine mission-driven values with modern technology expertise to help our customers achieve measurable outcomes.

Position Summary

7 Cs Solutions is seeking an experienced Senior Business Systems Analyst to support an engagement with a federal government client. The Senior Business Systems Analyst will plan and lead major technology assignments, analyze complex business and data-processing problems, and recommend improvements to enterprise-scale information systems. This is a hands-on senior role that blends requirements analysis, system design, and process improvement, with opportunities to shape dashboards, data products, and analytics workflows that directly inform program decisions.

Key Responsibilities

- Analyze complex business, scientific, and data-processing problems to implement and improve enterprise computer systems.
- Engage stakeholders to gather, document, and validate user requirements, procedures, and operational workflows.
- Translate business requirements into functional and technical specifications; design solutions that automate or improve existing systems.
- Review and evaluate system capabilities, workflow, integration points, and scheduling limitations; identify bottlenecks and recommend remediations.

- Research and recommend commercially available software and platforms that meet program requirements.
- Design, build, and maintain dashboards, reports, and data products using industry-standard platforms (e.g., Microsoft Power BI, Tableau, IBM SPSS, SAS) in partnership with the analytics team.
- Perform data analysis, quality assessment, and validation to ensure deliverables meet accuracy and reliability standards.
- Plan and lead major technology assignments; function as a technical expert across multiple concurrent project assignments.
- Produce technical documentation, briefings, and recommendations for program leadership and senior stakeholders.
- Coordinate with program managers, functional owners, and cross-functional teams to ensure solutions align with program objectives.
- Mentor junior analysts and contribute to team knowledge-sharing, technical standards, and process improvements.
- Support modernization and integration efforts, including data flows, APIs, and interoperability between enterprise systems.

Required Qualifications

- Bachelor's degree in Computer Science, Information Systems, Engineering, Business Analytics, or a related technical discipline.
- Minimum of eight (8) years of progressive, directly-related experience in computer systems analysis, business systems analysis, or enterprise IT systems.
- Strong skills in requirements elicitation, system analysis, process modeling, and translation of business needs into technical designs.
- Proficiency in SQL and experience working with relational databases, data warehouses, and enterprise data environments.
- Hands-on experience with at least one major BI/analytics platform such as Microsoft Power BI or Tableau; exposure to IBM SPSS or SAS is a plus.
- Experience working in Agile delivery environments and collaborating with product owners, developers, and data engineers.
- Demonstrated experience supporting federal government or large-enterprise customers; ability to navigate complex stakeholder environments.
- Excellent written and verbal communication skills, including the ability to brief technical findings to non-technical audiences.
- U.S. citizenship; must be able to obtain and maintain a Tier 2 / Public Trust background investigation.

Preferred Qualifications

- Master's degree in a relevant discipline (e.g., Computer Science, Information Systems, Data Analytics).
- Experience in federal healthcare IT, health information systems, or similarly regulated enterprise programs.
- Familiarity with Scaled Agile Framework (SAFe), DevOps practices, and modern CI/CD toolchains.
- Experience with cloud data platforms (AWS, Azure, or GCP) and modern data engineering tools.

- Relevant certifications such as Certified Business Analysis Professional (CBAP), PMP, Lean Six Sigma, Microsoft Certified: Power BI Data Analyst, or Tableau Desktop Specialist/Certified Professional.
- Existing active federal clearance (Secret or higher).

How to Apply

Qualified candidates should submit a resume and a brief cover letter outlining relevant systems analysis and federal-program experience to 7 Cs Solutions, LLC. Only applicants who meet the citizenship and clearance eligibility requirements will be considered.

Equal Opportunity Employer

7 Cs Solutions, LLC is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status.